

CASA GRACIA (d.b.a. TRINITY CHARTER SCHOOL)
BOARD OF DIRECTORS

Regular Meeting Agenda
July 23, 2024

Notice is hereby given that a meeting of the Board of Directors of Casa Gracia DBA Trinity Charter Schools will be held on July 23, 2024. The Board will convene the meeting in Open Session at 10:30 am. The Board will meet at 8305 Cross Park Drive, Austin, Texas 78754. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the course of the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

- 1) Call to Order;
- 2) Public Comments (At each regular meeting, the Board will allot 20 minutes to hear persons who desire to make comments to the Board generally during public comment and shall allot time to hear persons who desire to make comments to the Board on specific agenda items. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Each person who signs up shall be allowed to address the Board one time for no more than 2 minutes. Delegations of more than five persons are encouraged to appoint one person to present their views before the Board. If there are no public communications or comments, the board will proceed to other business. Please be advised that Board Meetings are meetings open to the public, not public meetings. The presiding officer reserves the right to set a time limit for public comments and other reasonable restrictions in accordance with applicable law.);
- 3) Establishment of a Quorum;
- 4) Approval of Agenda;
- 5) Approval of Minutes from the April 27, 2024 and May 15, 2024 Board Meetings;
- 6) INFORMATION/DISCUSSION ITEMS
 - a. **CEO's Comments** – Board Member Updates – donated CEO position, Steven Jahnke and Andrew Benscoter, Update on the preschool program and Casa Gracia Charter amendment, Signatory Authority for Darrell Cox and Lori Brown,
 - b. **Superintendent's Updates** – 24-25 Academic Calendar Update, Delayed Opening: La Porte Campus and San Antonio Campus, Dormancy: Tomball, Tyler, Fort Worth, and Bastrop, Contract Approvals
 - c. **Finance Updates** – 2023-2024 Proposed Estimated Final Budget, 2024-2025 Proposed Budget, Policy and Procedure Updates

- 7) CONTRACT REVIEW AND APPROVAL
- a. Trinity Charter Schools – Beaumont / Aim to Achieve MOU
 - b. Trinity Charter Schools – Beaumont / Aspire2Dream MOU
 - c. Trinity Charter Schools – Beaumont / Wise and Rooted MOU & Ground Lease
 - d. Trinity Charter Schools – Big Sandy / Azleway 2nd Amendment MOU
 - e. Trinity Charter Schools – Brenham / Bluebonnet Haven 2nd Amendment MOU
 - f. Trinity Charter Schools – Canyon Lake / Upbring New Life Summer Program Agreement
 - g. Trinity Charter Schools – Canyon Lake / Upbring New Life MOU Amendment – BSS
 - h. Trinity Charter Schools – Fort Worth / Residential Care at The Summit MOU & Lease
 - i. Trinity Charter Schools – Plantersville / The Haven MOU & Lease
 - j. Trinity Charter Schools – Richmond / DePelchin Children Center MOU & Lease
 - k. Trinity Charter Schools – Tomball / Emerging Grace MOU & Lease
 - l. Trinity Charter Schools – Tyler / Every Child Counts/Youth in Excellence MOU & Ground Lease
 - m. Trinity Charter Schools – Waxahachie / Phoenix Residential MOU & Lease
 - n. Trinity Charter Schools – Willis / Wholeness Haven MOU & Ground Lease
 - o. Trinity Charter Schools / Sheraton Austin Georgetown Hotel & Conference Center
 - p. Trinity Charter Schools – Lockhart, Canyon Lake, and Fort Worth campuses / Spectrum
 - q. Trinity Charter Schools – Big Sandy, Tyler, Willis campuses – Optimum
 - r. Trinity Charter Schools – Waxahachie, Brenham, Bastrop, Beaumont, Richmond campuses / EM3 Networks
 - s. Trinity Charter Schools / Aries Building Systems
 - t. Trinity Charter Schools / Specialized Assessment & Consulting
 - u. Trinity Charter Schools / LaPorte CPAs & Business Advisors (Audit Engagement Letter)
- 8) OPEN SESSION ACTION ITEMS
- a. Consider and take possible action to authorize Trinity Charter Schools to submit an expansion amendment request to add grade levels PK3 and PK4.
 - i. Board Resolution
 - b. Consider and take possible action to approve the updated signatory authority of the Executive Director of Education and Purchasing Manager.
 - i. Board Resolution
 - c. Consider and take possible action to appoint Steven Jahnke as a voting member to the Casa Gracia Board of Directors.
 - i. Board Resolution
 - d. Consider and take possible action to appoint Andrew Bencoter as a non-voting member to the Casa Gracia Board of Directors.
 - i. Board Resolution
 - e. Consider and take possible action to approve a delayed opening of Trinity Charter Schools – La Porte Campus (046-802-026) and Trinity Charter Schools – San Antonio Campus (046-802-027) until the 2025-2026 school year.
 - i. Board Resolution
 - f. Consider and take possible action to approve a temporary dormancy of Trinity Charter Schools – Tomball Campus (046-802-015), Trinity Charter Schools – Tyler Campus (046-802-016), Trinity Charter Schools – Fort Worth Campus (046-802-018), and Trinity Charter

Schools – Bastrop Campus (046-802-019)

- i. Board Resolutions
- g. Consider and take possible action to approve the contracts and MOUs as presented for the 2024-2025 school year.
 - i. Board Resolution
- h. Consider and take possible action to approve Trinity Charter Schools 2024-2025 updates to the Board Policies and corresponding handbooks.
- i. Consider and take possible action to approve the 2023-2024 Proposed Estimated Final Budget.
- j. Consider and take possible action to approve the 2024-2025 Proposed Budget.

9) CLOSED SESSION

The Board may adjourn into Closed Session on any item listed above as appropriate to that item pursuant to the Texas Open Meetings Act.

10) OPEN SESSION

- a. Take action, if any, on matters discussed during the closed session.

11) Adjourn

IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION ON ANY ITEM ON THE AGENDA SHOULD BE HELD IN EXECUTIVE OR CLOSED SESSION, THE BOARD WILL CONVENE IN SUCH EXECUTIVE OR CLOSED SESSION IN ACCORDANCE WITH THE OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE CHAPTER 551.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act by 10:30 am on July 18, 2024 at Casa Gracia at 8305 Cross Park Drive, Austin, Texas.



Dr. Andrew Benscoter, CEO