

CASA GRACIA (d.b.a. TRINITY CHARTER SCHOOL)
BOARD OF DIRECTORS

Regular Meeting Agenda
July 28, 2022

Notice is hereby given that a meeting of the Board of Directors of Casa Gracia DBA Trinity Charter Schools will be held on July 28, 2022. The Board will convene the meeting in Open Session at 11:00 am. The Board will meet at 1516 Pech Road, Houston, Texas. It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the course of the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Board will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

- 1) Call to Order;
- 2) Public Comments (At each regular meeting, the Board will allot 20 minutes to hear persons who desire to make comments to the Board generally during public comment and shall allot time to hear persons who desire to make comments to the Board on specific agenda items. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Each person who signs up shall be allowed to address the Board one time for no more than 2 minutes. Delegations of more than five persons are encouraged to appoint one person to present their views before the Board. If there are no public communications or comments, the board will proceed to other business. Please be advised that Board Meetings are meetings open to the public, not public meetings. The presiding officer reserves the right to set a time limit for public comments and other reasonable restrictions in accordance with applicable law.);
- 3) Establishment of a Quorum;
- 4) Approval of Agenda;
- 5) Approval of Minutes from the April 26, 2022 Board Meeting;
- 6) INFORMATION/DISCUSSION ITEMS
 - a. **Budget Comments** -2021-2022 Final Budget, 2022-2023 Proposed Budget
 - b. **CEO's Comments**– Appointment of Andrew Goerdel as the Casa Gracia Board President, Fiscal Policy and Procedure Manual update, Contract Ratification, Donation of Surplus Technology to CGNC
 - c. **Superintendent's Comments** –Employee Handbook updates and Student Handbook updates and other annual policy updates, TEA Safety Survey (committee requirements and new policies), Invitation to Board President to Safety and Security meeting on

August 3 at 10:30 am, Campus Dormancies, Campus Renaming, Retention Stipends for the 2022 – 2023 school year, Award Canon as new copier/printer vendor

7) OPEN SESSION ACTION ITEMS

- a. Consider and take possible action to approve the appointment of Andrew Goerdel as the Casa Gracia Board of Directors President, effective 07/29/2022.
 - i. Board Resolution
- b. Consider and take possible action to approve the following 2022–2023 Handbooks, Policies, and Plans:
 - o Employee Handbook
 - o Student & Parent Handbook
 - o Emergency Operations Plan
 - o Food Services Wellness Policy
 - o Career, College, and Military Readiness and Early Childhood Education Plans
 - o Special Education Operating Guidelines
- c. Consider and take possible action to approve new School Safety Policies and Procedures required by TEA.
 - i. Safety and Security Audit Survey for Board signature
- d. Consider and take possible action to approve the dormancy or dormancy extension of the following campuses, effective 07/31/2022 for the 2022 – 2023 school year:
 - i. Board Resolution
 - ii. Non-Expansion
 - o Krause (004)
 - o Carson Parke (008)
 - o Freedom Place (015)
 - o Nicole’s Place (028)
 - o Amazing Grace (020)
 - o Braveheart (023)
- e. Consider and take possible action to approve the renaming of all TCS campuses to correct AskTed, the directory of Texas public schools.
 - i. Board Resolution
 - ii. Non-Expansion Document
- f. Consider and take possible action to approve three retention stipends for the 2022-2023 school year to be paid out in September, December, and April. The retention stipend is intended to include payouts in the following amounts for TCS Employees who have been with the district for:
 - i. Board Resolution
 - o 0-2 years: \$500
 - o 3-4 years: \$750
 - o 5-9 years: \$1,200
 - o 10 + years: \$1,500

- g. Consider and take possible action to approve the selection and award of Canon to provide a 36-month copier and printer lease to Trinity Charter Schools in the amount of \$2,672.67 per month, excluding cost per copy rates.
- h. Consider and take possible action to approve the 2021-2022 Proposed Estimated Final Budget.
- i. Consider and take possible action to approve the 2022-2023 TCS Proposed Budget.
- j. Consider and take possible action to approve the 2022-2023 Fiscal Procedures Manual, conditioned upon attorney review.
- k. Consider and take possible action to approve the TCS MOU renewals for the 2021-2022 fiscal year.
 - i. Board Resolution
- l. Consider and take possible action to declare used TCS Chromebooks as surplus goods and approve the donation of the technology to Casa Gracia NC, LLC.
 - i. Board Resolution

8) CLOSED SESSION

- a. The Board may adjourn into Closed Session on any item listed above as appropriate to that item pursuant to the Texas Open Meetings Act.

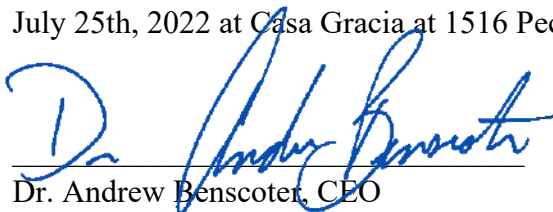
9) OPEN SESSION

- a. Take action, if any, on matters discussed during closed session.

10) Adjourn

IF, DURING THE COURSE OF THE MEETING, ANY DISCUSSION ON ANY ITEM ON THE AGENDA SHOULD BE HELD IN EXECUTIVE OR CLOSED SESSION, THE BOARD WILL CONVENE IN SUCH EXECUTIVE OR CLOSED SESSION IN ACCORDANCE WITH THE OPEN MEETINGS ACT, TEXAS GOVERNMENT CODE CHAPTER 551.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act by 11:00 am on July 25th, 2022 at Casa Gracia at 1516 Pech Road, Houston, Texas.



Dr. Andrew Benscoter, CEO