

**CASA GRACIA (d.b.a. TRINITY CHARTER SCHOOL)**  
**Safety and Security Committee Meeting**

Regular Meeting Agenda  
August 2, 2022

Notice is hereby given that a meeting of the Safety and Security Committee of Casa Gracia DBA Trinity Charter Schools will be held on August 2, 2022 at 1101 Woodlawn Street, Georgetown, Texas. The Committee will convene the meeting in Open Session at 4:00 pm. The Committee will meet at. It is the intent of the Committee to have a quorum physically present at the above address. Committee members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Committee cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address.

Items will not necessarily be discussed or considered in the order they are printed on the agenda below. If, during the course of the meeting, discussion of any item on the agenda should be held in an executive or closed session, the Committee will convene in such executive or closed session as permitted by and in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551.

- 1) Call to Order;
- 2) Public Comments (At each regular meeting, the Committee will allot 20 minutes to hear persons who desire to make comments to the Committee generally during public comment and shall allot time to hear persons who desire to make comments to the Committee on specific agenda items. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. Each person who signs up shall be allowed to address the Committee one time for no more than 2 minutes. Delegations of more than five persons are encouraged to appoint one person to present their views before the Committee. If there are no public communications or comments, the Committee will proceed to other business. Please be advised that Committee Meetings are meetings open to the public, not public meetings. The presiding officer reserves the right to set a time limit for public comments and other reasonable restrictions in accordance with applicable law.);
- 3) Establishment of a Quorum;
- 4) Approval of Agenda;
- 5) Approval of Minutes from the February 23, 2022 Committee Meeting;
- 6) INFORMATION/DISCUSSION ITEMS
  - a. Review/Discuss policies and procedures
    - i. School Safety and Security Committee Guidelines
    - ii. Behavior Threat Assessment (BTA)
      - Establishing and Training on Threat Assessment
      - Screening Questions for BTA
      - Full Threat Assessment Case Worksheet

- iii. Best Practices for Safety in Portable Instructional Buildings
- iv. Visitor Check-in procedures
- v. Traumatic Injury Response Protocol
- vi. Weekly exterior door sweeps while instruction is being conducted
- b. Summer Safety Requirements
  - i. Summer Targeted Partial Safety Audit
  - ii. Exterior Door Safety Audit
  - iii. Review Multi-Hazard Emergency Operations Plans
  - iv. Review Active Threat Annex
  - v. Certification of Summer 2022 Safety and Security Requirements
- c. Location of Bleeding Control Stations and AEDs
- d. Required trainings
  - i. Behavior Threat Assessment Team (refer to P&P)
  - ii. Safety and Security Committee (refer to guidelines)
  - iii. CPR/AED
- e. Drill Schedule
- f. Upcoming Safety and Security Committee meeting dates
- g. Campus safety issues/concerns/comments

7) OPEN SESSION ACTION ITEMS

- a. No action items for this meeting.

8) CLOSED SESSION

- a. The Committee may adjourn into Closed Session on any item listed above as appropriate to that item pursuant to the Texas Open Meetings Act.

9) OPEN SESSION

- a. Take action, if any, on matters discussed during the closed session.

10) Adjourn

The notice for this meeting was posted in compliance with the Texas Open Meeting Act by 4:00 pm on July 29, 2022 at Casa Gracia at 8305 Cross Park Drive, Austin, Texas.



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Jonathon Stanford, Emergency Management Coordinator